
COUNCIL BULLETIN

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Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

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PART A - FORWARD DIARY

Key to abbreviations:

| | | | |
|------------|------------------|----------------|---------------------------------|
| CC | Council Chamber | Cab Off | Cabinet Office |
| CR1 | Committee Room 1 | CONF | Conference Room (1st floor) |
| CR2 | Committee Room 2 | CH OFF | Chairman of Council's Office |
| MR | Members' Room | TR RM | Training Room |
| TBD | To be decided | HEM | Hemnall Street Offices. |
| TBN | To be noted | HH | Homefield House |
| TBC | To be confirmed | ESC | Epping Sports Centre |

Other venues are shown in full.

Week One: 16 December 2019 – 22 December 2019

| | | | |
|--------------------------|--------|--|----|
| Monday 16 December | 7.00pm | Waste Management Task & Finish Panel | CC |
| Tuesday 17 December | 7.30pm | Council | CC |
| Wednesday 18 December | | Area Planning Sub-Committee South - Cancelled | |
| Thursday 19 December | 7.00pm | Council Housebuilding Cabinet Committee | CC |
| Friday 20 December | | | |
| Saturday 21 December | | | |
| Sunday 22 December | | | |

Week Two: 23 December 2019 – 29 December 2019

| | | | |
|--------------------------|--|-------------------------------|--|
| Monday 23 December | | | |
| Tuesday 24 December | | Civic Offices Close at Midday | |
| Wednesday 25 December | | Civic Offices Closed | |
| Thursday 26 December | | Civic Offices Closed | |
| Friday 27 December | | Civic Offices Closed | |
| Saturday 28 December | | Civic Offices Closed | |
| Sunday 29 December | | Civic Offices Closed | |

Week Three: 30 December 2019 – 5 January 2020

| | | | |
|------------------------|--|----------------------|--|
| Monday 30 December | | Civic Offices Closed | |
| Tuesday 31 December | | Civic Offices Closed | |
| Wednesday 1 January | | | |
| Thursday 2 January | | | |
| Friday 3 January | | | |
| Saturday 4 January | | | |
| Sunday 5 January | | | |

Week Four: 6 January 2019 – 12 January 2020

| | | | |
|------------------------|-------------------|---|-----------|
| Monday 6 January | 7.00pm | Cabinet | CC |
| Tuesday 7 January | 10.00am 7.00pm | Licensing Sub Committee Epping Forest Youth Council | CC CC |
| Wednesday 8 January | 6.30pm 7.30pm | Briefing - Area Planning Sub Committee East Area Planning Sub Committee East | CR1 CC |
| Thursday 9 January | | Treasury Management - Cancelled | |
| Friday 10 January | | | |
| Saturday 11 January | | | |
| Sunday 12 January | | | |

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the [Democratic Services Manager](#).

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the [Democratic Services Manager](#)

PART C - GENERAL INFORMATION

1. ACCOMMODATION PROJECT WORKSHOP INVITATION

Sacha Jevans will be hosting a workshop to provide further information and to answer questions on the refurbishment of the Civic Offices accommodation project.

This workshop to be held from 5pm ~ 6pm on 17 December in the Council Chamber. This session will be to provide Members with an early opportunity to shape the Members accommodation area in the refurbished Civic Offices. For Members who are unable to make this session there will be other opportunities to get involved in the New Year.

(Further information: Sacha Jevans ext 4229)

2. LOUISE WARREN DIRECT DIAL

Louise Warren, Member Contact and Digital Inclusion Team Manager now has a direct dial telephone number, she can be contacted on 01992 564308.

3. MEMBER TRAINING - TREASURY MANAGEMENT - CANCELLED

Please be advised that the Member Training on Treasury Management which was scheduled for 9 January has been cancelled.

4. CHAIRMAN'S DIARY (Pages 11 - 12)

Please see attached.

LICENSING ACT 2003

None this week

PLANNING

1. Appeals Lodged

EPF/1379/19 – 14 Upper Park Loughton Essex IG10 4EW - Proposed two storey side extension, new roof forming a loft conversion with one front dormer and cladding to part of the front elevation – Householder appeal – Muhammed Rahman ext. 4415

2. Forthcoming Planning Inquiries/Hearings -

Hearing – 28 January 2020 – EPF/1649/17 - White Rose Curtis Mill Lane Stapleford Abbots Essex RM4 1HS - Material change in use of land to provide for stationing of caravans for residential occupation by Gypsy family with associated hardstanding, fencing/gate, septic tank, gas tank (retrospective) – Sukhdeep Jhooti ext. 4298

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/0999/18 – Flat the Firs, 191 High Road Chigwell IG7 5AS - Demolition of existing bungalow and erection of building to provide four flats – Dismissed

EPF/112/19- 158 Honey Lane Waltham Abbey Essex EN9 3BE - Proposed single storey side extension at first floor level – Allowed with conditions

EPF/1424/19 – The Farmhouse, Warlies Park Farm Woodgreen Road Waltham Abbey EN9 3SD - Proposed erection of an orangery extension (Amended application to EPF/0224/17) – Allowed with conditions

EPF/2040/18 – 69 Church Hill Loughton IG10 1QP - Demolition of the existing bungalow and replacement with a block of 10 apartments – Dismissed

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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Agenda Item 4

Chairman's Events November/December

| Date | Event | Venue | Attending |
|--------------------------|--|---|---------------|
| Saturday 14 December | Barking & Dagenham Charity Event | Dagenham & Redbridge Football Club | Vice Chairman |
| Monday 16 December | Southend on Sea Civic Carol Service | St Margaret's Church, Leigh on Sea | Chairman |
| Wednesday 18 December | 'Light up a Life' | St Clare Hospice, Hastingwood | Chairman |
| Sunday 22 December | LB Havering Civic Carol Service | St Edward the Confessor Church, Romford | Chairman |
| Wednesday 25 December | Churches together in Epping - Christmas Dinner | Church of the Immaculate Conception, Epping | Chairman |

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EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

| |
|----------------------------------|
| Decision to be called-in: |
| Decision reference: |
| Portfolio: |
| Description of decision: |
| Reason for call-in |

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

| | |
|--|----------------|
| Members Name: | Signed: |
| Lead member: | |
| | |
| | |
| | |
| | |
| Office Use Only: Date Received: | |

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